



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

April 5, 2021

OFFICE MEMORANDUM
OM No. 013, s. 2021

DESIGNATION OF QUALITY MANAGEMENT REPRESENTATIVE (QMR) AND DEPUTY QUALITY MANAGEMENT REPRESENTATIVE (DQMR)

To : Division Officials and Employees

1. Pursuant to DepEd Order No. 009, s. 2021, INSTITUTIONALIZATION OF A QUALITY MANAGEMENT SYSTEM IN THE DEPARTMENT OF EDUCATION dated February 24, 2021, the following personnel are hereby designated as Quality Management Representative and Deputy Quality Management Representative of the Schools Division of Quezon:

Name	Designation	Functional Division/Section/Unit/Office
Juanito A. Merle	Quality Management Representative	CID-IMS
Oscar R. Duma, Jr.	Deputy Quality Management Representative	SGO-SME

2. The Quality Management Representative and Deputy Quality Management Representative have the following responsibilities:
- Communicate the importance of having a QMS within DepEd;
 - Oversee the implementation and take accountability for the effectiveness of the QMS;
 - Ensure the conformance of the QMS to the requirements of ISO 9001;
 - Ensure the integrity and effectiveness of the QMS;
 - Ensure that the QPS and DepEd QMS targets and objectives are aligned with the context and strategic directions of the Top Management.

DEPEDQUEZON-TM-SDS-04-010-004



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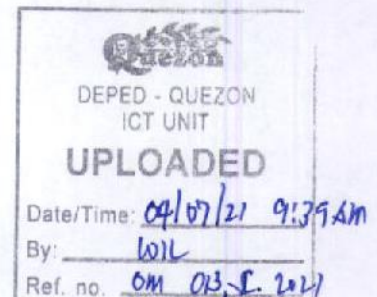
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- f. Reports audit results, identified targets, opportunities for improvement, and other QMS-related matters to the Top Management;
 - g. Ensure integration of the QMS requirements into DepEd's business processes;
 - h. Promote continuous improvement of the QMS and processes of the agency;
 - i. Engage, direct, and support QMS Teams and its members to contribute to the effectiveness of the QMS.
 - j. Oversee the operations of the QMS secretariat including each QMS Team and report to the Top Management; and
 - k. Act as liaison of the Department with external parties on matters relating to QMS.
3. Dissemination of this Memorandum is hereby enjoined.

ELIAS A. ALICAYA JR. EdD
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



qms-qmr/jem/04/05/2021
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